



# STEERING COMMITTEE MEETING

## 011/29/2017

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### MEETING DETAILS

Location: Denton Public Safety Training Center 719 E. Hickory St. Denton, TX 76205

### WELCOME/INTRODUCTIONS

Jessica Pool called the meeting to order at 9:05 a.m.

### PREVIOUS MEETING MINUTES –

**Brittni Barnett moved that the 10/25/2017 minutes be approved. Alice Mascarelli seconded the motion and the minutes were approved.**

### REPORTS

- CoC Representative, CoC Meeting – Jordan McCarty
  - An app will be used for the PIT count this year to replace the hardcopy paper surveys. More on how to download and use will be provided at the local training sessions.
  - Danielle Shaw has been elected to the CoC Board.
- Denton County Homeless Leadership Team – Jessica Pool
  - The HLT did not meet in November thus there was no report for this month.
- Coordinated Entry Report/System Performance Measures – Katherine Gonzales
  - Katherine reported that the policies/procedures for Coordinated Entry are being finalized for the THN deadline.
  - She is also working on the renewal/issuance of HMIS license process.
  - She also reviewed the HMIS data report for this month. This is now something the HLT can use to make decisions/recommendations about funding for Rapid Rehousing and Permanent Supportive Housing needs.
- Special Project Reports (as needed/can be in writing) –
  - 2018 PIT Count – Dani Shaw reported on behalf of Katie Chapman that the committee is making good progress. The volunteer signup link and information link are available online and the number of volunteers is better than it was at this time last year. The PIT committee will meet Dec 11 to continue planning. We will continue to promote gathering of the \$5 gas/food cards for the incentives. Donations can also be dropped off at the Denton County United Way offices.

### MISSION FOCUS

#### **Listen, Learn & Act to End Homelessness**

*DCHC will be Systems Oriented, Mission Focused, Data Driven and Goal Specific through Special Projects, Resource Development Support, Community Engagement and Education, and Information Sharing.*

### ADVOCACY & ACTION



- Jordan McCarty reported that the theme for the Content Calendar this month will be agencies that do holiday activities such as meals and gifts.
- Other new business
  - Jessica Pool presented the slate of nominees for the DCHC Steering Committee election that will be held at the General Body meeting Dec 6. It was decided to ask each nominee for a short bio and statement of interest that can be included with the print ballot.
  - Jessica Pool led agenda planning for the General Body meeting to be held Dec 6, 2017. Agenda will include: Election of 2018 Steering Committee, PIT Count Planning Report, CE Data report, 2017 Accomplishments.
  - Dani Shaw noted that the Mayor of Denton and others will travel to San Antonio in December to learn more about the shelter and extensions to shelter space that city has implemented. This is in furtherance of investigating citizen requests to have a 'sanctioned tent city' in Denton County.
  - The 2018 DCHC Calendar dates were reviewed. Locations will be finalized and presented to the General Body 12/6.
  - The next meeting date for the Steering committee was set for January 31, 2018 in Denton (location TBD) and the dates of the 2018 General Body meetings were set to be March 7, June 6, September 5, and December 5. The Steering Committee will continue to meet the last Wednesday of each month except December with odd months in Denton and even months in Lewisville.

Jessica Pool adjourned the meeting at 10:22 a.m.

**NEXT MEETING** Denton Public Safety Training Center, 719 E. Hickory Street Denton, Texas 76205  
(possibly – TBD) January 31, 2018 from 9:00 – 10:30 a.m.

**ATTACHED:** DCHC Meeting Attendance Sign-in Sheet [Minutes only]



## 2017 Annual Meeting Calendar

**Steering Committee** Meeting Time: 9:00 a.m. – 10:30 a.m.

- ~~January 25, 2017 – Denton~~
- ~~February 22, 2017 – Lewisville~~
- ~~March 29, 2017 – Denton~~
- ~~April 26, 2017 – Lewisville~~
- ~~May 24, 2017 – Denton~~
- ~~June 28, 2017 – Lewisville~~
- ~~July 26, 2017 – Denton~~
- ~~August 30, 2017 – Lewisville~~
- ~~September 27, 2017 – Denton~~
- ~~October 25, 2017 – Lewisville~~
- ~~November 29, 2017 – Denton~~

**DENTON:** Denton Public Safety Training Center  
719 E. Hickory Street Denton, Texas 76205 (NO PARKING in the Training Center Lot)

**LEWISVILLE:** Christian Community Action  
200 S Mill St. Lewisville Texas 75057 (1st floor Boardroom)

**General Body Meeting** Time: 3:00 p.m. - 4:30 p.m.

- ~~February 1, 2017 – Lewisville~~
- ~~April 5, 2017 – Denton~~
- ~~June 7, 2017 – Lewisville~~
- ~~August 2, 2017 – Lewisville – Christian Community Action Annex~~
- ~~October 11, 2017 – Lewisville~~
- December 6, 2017 – Denton

**DENTON:** The Mill, 1980 E. University Dr. Denton, TX 76209 (Through June)  
After June (except August) – Denton North Branch Library Address: 3020 N. Locust  
Denton, TX 76209

**LEWISVILLE:** Glenmore Savage Community Room - Lewisville Municipal Annex  
1197 W. Main Street Lewisville TX 75067